



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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May 31, 2016

To: Supervisor Hilda Solis, Chair
Supervisor Mark Ridley-Thomas
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Supervisor Michael D. Antonovich

From: Sachi A. Hamai
Chief Executive Officer

A handwritten signature in black ink, appearing to read "Sachi A. Hamai", is written over the printed name and title.

DEPARTMENT OF PUBLIC HEALTH REQUEST FOR MANAGEMENT APPRAISAL AND PERFORMANCE PLAN (MAPP) SALARY PLACEMENT FOR TERRI WILLIAMS UPON APPOINTMENT TO THE POSITION OF ENVIRONMENTAL HEALTH DEPUTY

The Department of Public Health, with the support of the Chief Executive Officer (CEO), requests approval to appoint Terri Williams to the position of Environmental Health Deputy, Item No. 5692, at an annual base salary of \$168,953.76. The base salary placement for Ms. Williams onto Management Appraisal and Performance Plan (MAPP) Tier II, Salary Range S14 (the Board-approved range for this position), will place Ms. Williams above the control point of the range. This salary is recommended based on Ms. Williams' extensive environmental health experience and the role and responsibilities she will perform as Environmental Health Deputy for the Department of Public Health.

As Environmental Health Deputy, Ms. Williams will report to the Deputy Director over the Department's Health Protection Bureau, and will be responsible for administering and directing the work of major environmental and sanitation services and programs. More specifically, Ms. Williams will be responsible for enforcing State, County, and City statutes, rules, regulations, laws, and ordinances relating to public health; representing the County as a member of various State-wide statutory boards; advising the Director of Public Health in matters pertaining to environmental health; serving as the Incident Commander for all activities taking place during emergency operations for any incident affecting the public's health in any part of the County; and for formulating policies and procedures for the Environmental Health Division.

"To Enrich Lives Through Effective And Caring Service"

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Ms. Williams is an accomplished professional with more than 29 years of experience in environmental health, which includes 15 years in a management capacity. In her current assignment, Ms. Williams is the Acting Environmental Health Deputy, where she is responsible for planning, directing, coordinating, and managing the administrative and operational activities of the Environmental Health Division. Prior to joining the County of Los Angeles in 2011, Ms. Williams was the Director of Environmental Health for the County of San Bernardino, where she was responsible for planning, directing, coordinating, and evaluating the overall activities of the Division of Environmental Health, which included regulating establishments involved in food production, public housing, public pools, drinking water systems, sewage, solid waste disposal, code enforcement, fire hazard abatement, and vector control.

Ms. Williams earned a Bachelor of Science degree in Community Health from California State University, San Bernardino, and is a graduate of the Los Angeles County Executive Leadership Development Program and the San Bernardino County Management Leadership Academy. Ms. Williams is also a recipient of the Los Angeles County Department of Public Health Award of Excellence.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by June 14, 2016, the Chief Executive Office will advise the Department of Public Health to proceed with Ms. Williams' appointment to Environmental Health Deputy at an annual base salary of \$168,953.76, effective no sooner than June 15, 2016.

If you have any questions regarding this matter, please contact Maryanne Keehn at (213) 974-0470.

SAH:JJ:SK:MTK
NV:SO:AP:rld

c: Executive Office, Board of Supervisors
County Counsel
Public Health